

Pick-up Truck

Request for Proposal via Sealed Bid



Issue Date: December 15, 2023

NOTICE TO BIDDERS

Cassopolis Public Schools will accept sealed bids for a crew cab pick-up truck as described in the attached specifications. Bids will be accepted until 1:00 PM local time, Wednesday, January 10, 2024, at which time they will be publicly opened and read aloud. No oral, telephonic, telegraphic, e-mail or facsimile proposals will be accepted.

Bid submissions shall be firm for one-hundred (100) days from the date of bid opening. Bids must be signed by the bidder using the proposal form provided. Three (3) signed copies of the proposal should be addressed to the attention of:

**Cassopolis Public Schools
Attn: James English
22721 Diamond Cove Street
Cassopolis, MI 49031
Re: Pick-up Truck Bid**

All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Cassopolis Public Schools Board of Education or the Superintendent of Cassopolis Public Schools. The Cassopolis Public Schools Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement. All bids shall include an Affidavit of Compliance – Iran Economic Sanctions Act in compliance with “Iran linked business” within the meaning of the Iran Economic Sanctions Act. Bids must be marked on the envelope, “Bid for Pick-up Truck,” and the bidder’s name must be identified on the envelope. Bids should be addressed to James English, Director of Finance, Cassopolis Public Schools. Cassopolis Public Schools reserves the right to accept or reject all or any portion of a bid and is not bound to accept the low bid. A bid may be rejected, if not accompanied by any data required by the Bidding Documents, or which is in any way incomplete or irregular. Cassopolis Public Schools shall have the right to waive informalities or irregularities in a bid received, and to accept a bid which, in the judgment of Cassopolis Public Schools, is in the best interests of Cassopolis Public Schools.

Pick-up Truck Specifications

- 2024 New Ford F250 4x4 Crew Cab Pick-up Truck
- 160 inch Wheelbase
- Preferred Equipment Package with XL Trim
- Air Conditioning
- AM/FM Stereo MP3
- 7.3L V8 Engine
- 10-speed Auto TorqShift
- STX Appearance Package
- Blind Spot Info System
- LED Box Lighting
- Payload Package Upgrade
- Reverse Sensing System
- Leather 40/20/40 Seats
- Platform Running Boards
- 10500# GVWR Package
- 5th Wheel Hitch Prep Package
- Tough Bed Spray-in Bedliner
- XL Driver Assist Package

Note: Alternate manufacturers will be considered as long as the features are similar. Vehicles must have less than 1,000 miles when possession is taken by Cassopolis Public Schools.

BID PROPOSAL FORM

BID TO: Cassopolis Public Schools
 Attention: Mr. James English
 22721 Diamond Cove Street
 Cassopolis, Michigan 49031

BID FROM: _____

PROJECT: Pick-up Truck

The undersigned, having familiarized themselves with all local conditions affecting the cost of work, and having examined all applicable Bidding Documents herein, and herein referenced, including, but not limited to, all addenda issued thereto, hereby propose to furnish all labor, material, equipment, delivery charges, applicable taxes and services required for this purchase for the sum of:

_____Dollars (\$_____).
Said amount written above constituting the Bid

TAXES:

Bid sum includes all applicable taxes. The project is not subject to Michigan Sales Taxes for materials.

ALTERNATES:

Based bid amount may be increased or decreased in accordance with each of the following alternate bids as may be selected, following procedures stated herein. Voluntary Alternates shown below are identified and described in detail on appropriate attachment(s).

Voluntary Alternate Description & Pricing: _____

REPRESENTATIVE SIGNATURE:

I am a representative of the firm named above and have authorization to submit this bid.

Signature: _____

Printed Name: _____

Title: _____

Email Address: _____

Date: _____

Phone Number: _____

REQUIRED ATTACHMENTS

FAMILIAL DISCLOSURE:

Legally executed and notarized Michigan Familial Disclosure Statement.

IRAN LINKED BUSINESS DISCLOSURE:

Legally executed and notarized Iran Linked Business Disclosure Statement.

FORM W-9:

Completed IRS Form W-9

FAMILIAL DISCLOSURE AFFIDAVIT OF BIDDER

The undersigned, owner or authorized officer of _____ (the bidder), pursuant to the familial disclosure requirement, hereby represent and warrant that no familial relationships exist between the bidder or any employee of the bidder, and any member of the Board of Education of Cassopolis Public Schools, the Superintendent of the District, or the Chief Business Official.

BIDDER:

(Company Name)

By: _____
(Signature)

Title: _____

STATE OF MICHIGAN)
) SS.
COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____ 20__.

(Notary Public Signature)

_____ County, Michigan

My commission expires: _____

Acting in the county of: _____

IRAN LINKED BUSINESS AFFIDAVIT

All Bids shall be accompanied by a sworn statement disclosing any Iran Linked Business relationship that exists within the owners, including its officers, directors and employees.

The undersigned, owner or authorized officer of _____ (the bidder), pursuant to Michigan Public Act No. 517 of 2012, the “Iran Linked Business” requirement provided in the Request for Proposal hereby represents and warrants that the bidder, including its officers, directors and employees, is not an “Iran Linked Business” within the meaning of the applicable Public Act, and that in the event bidder is awarded a contract as a result of this RFP, the bidder will not become an “Iran Linked Business” at any time during the course of performing under the contract. The bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the District investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on future Requests for Proposals (RFPs) for three (3) years from the date that it is determined that the person has submitted the false certification.

☐ **There is not an “Iran Linked Business” that exists** within the bidder and/or owner, officers, directors and employees.

Bidder:

(Company Name)

By:

(Signature)

(Title)

This instrument was acknowledged before me, a Notary Public, in and for

_____ County, on this _____ day of _____, 20__.

SS:

(Notary Public Signature)

My Commission expires: _____

Acting in the County of: _____